

HOW TO CREATE AN APPLE ID WITHOUT A CREDIT CARD

1. If you already have an Apple ID on the iPad, such as a personal one or the school Apple ID, please sign out of it first.
 - a. From the Home screen select Settings
 - b. From Settings select iTunes and App Store
 - c. Select the Apple ID you wish to Sign Out
 - d. Select Sign Out
2. Go to the App Store
3. Select or Search for a free App – any free App will do
4. Tap Install App
5. Confirm Your Country
6. Agree with Terms and Conditions
7. Fill in your new school-use Apple ID and Password
 - a. Your school-use Apple ID username must be your WVDE Access email, i.e. jdoe@access.k12.wv.us
 - b. Your school-use Apple ID password must follow Apple's password conventions, i.e. capital letter(s), numbers or characters, etc.
8. Create and answer security question(s).
9. Select NONE for Payment Method
10. Fill in Billing Address (use the school or BOE address)
11. Submit application for new Apple ID
12. Check your WVDE Access email for a verification email from Apple
13. When the verification email arrives, verify your account by clicking on a provided link
14. New Apple ID is ready to use